

Project Planning and Management Worksheet

PROJECT:	
COMPANY/AGENCY NAME:	
PROJECT DESCRIPTION:	

Item/Task#	Item/Task Description	Start Date	# of People Required	Hrs Required	Equipment Required	Cost Projection	Deadline Date	Actual Cost	Completion Date	Assigned Rep
1										
2										
3										
4										
5										
6										
7										
8										
9										
10										
11										
12										
13										
14										
15										
16										
17										
18										
19										
20										
21										
22										
TOTALS			0	0		\$ -		\$ -		

Project Notes/Specs:

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Project Images



